

# Xerox<sup>®</sup> DocuMate<sup>®</sup> 3220 Scanner

Increase productivity with the flexibility of combined flatbed and ADF desktop scanner.

## Features:

- Robust full version software bundle
- Flexible flatbed or ADF scanning, no need to pick one or the other
- OneTouch scanning to PDF, just one touch to your destination
- Visioneer<sup>®</sup> Acuity image enhancement software
- PDF and Searchable PDF file creation
- Easy operation front panel buttons
- Hi-Speed USB 2.0 connection = plug in and scan



## FLEXIBILITY FOR HOME OR OFFICE ENVIRONMENTS

No longer is information held captive on paper. The Xerox<sup>®</sup> DocuMate<sup>®</sup> 3220 is a duplex scanner that combines an A4/US Letter sized flatbed and 50-sheet\*\* capacity ADF (Automatic Document Feeder) to create an entry level scanner with all the best features of higher-end products. It can easily support the scanning needs of individuals in small and home offices or workgroups in the corporate world. Installation is as simple as inserting one DVD-ROM disc and connecting the scanner to a host PC via a high-speed USB 2.0 cable.

The DocuMate 3220 can be used for personal finances, organization, document archiving, backup and sharing documents by email or network, collaborating with a group, reusing text from a printed document into your own electronic document without retyping, etc. There is almost no limit to the ways you can be more productive and organized.

With both flatbed and ADF scanning ability, the DocuMate 3220 fits many vertical and horizontal markets with ease. Any business or individual that needs to get better control of its paper volume will benefit from this scanner. Real estate, insurance, education, financial services, retail and healthcare offices will be impressed with this scanner's ability to capture, share and securely process a variety of documents including plastic cards, photos, receipts, handwritten notes as well as laser-quality business documents.

## VIRTUAL BAG OF GOODIES

The Xerox<sup>®</sup> DocuMate<sup>®</sup> 3220 includes a powerful and robust suite of bundled software for Windows PC, designed to help you organize your documents and easily find the information that's on them. All the tools for a document-centric professional who needs to better organize, manipulate and communicate paper in their business are on the DVD. Scan checks, documents, business cards, credit cards, photos or thick card stock with one touch simplicity. The elegant front panel provides simple single button control for at-device scanning to any of 9 preset and up to 99 completely customizable OneTouch scan profiles.

Bundled software includes OCR and Organizer software, Visioneer<sup>®</sup> OneTouch<sup>®</sup> with Acuity, and TWAIN/WIA DriverPLUS that provides compatibility to hundreds of applications. Easy-to-use Visioneer OneTouch makes scanning with one button simple. Press a button on the front panel and your document is scanned, OCR'd and delivered to any of 9 preset destinations or up to 99 customizable profiles (email, folder, printer, or any other application or device). These advanced features and scanning software would cost significantly more money if purchased separately, but are included in this high productivity package, ready to go.

## MULTIPLE PLATFORMS

For Mac users, the Xerox<sup>®</sup> DocuMate<sup>®</sup> 3220 includes a fully featured TWAIN driver, ICA support, and a simple yet powerful Scan Utility, allowing you to get started right out the box.

# Xerox® DocuMate® 3220 Software Suite and Specifications

## VISIONEER® ONETOUCH

OneTouch is an easy-to-use utility that connects the DocuMate® 3220 with a powerful set of scanner settings to greatly improve the efficiency of your workflow — so that with one touch the document is scanned automatically to email, Microsoft® Word, your printer, a file folder, or to one of many cloud destinations.

## VISIONEER® ACUITY

Acuity enables your scanner to instantly improve the visual clarity of every document that you scan. Using advanced algorithms and dynamic thresholding Acuity will intelligently correct documents containing imperfections, improve quality of scanned images for archiving, increase OCR accuracy, and save time.

## VISIONEER TWAIN™ DRIVERPLUS

DriverPLUS offers an impressive array of settings to enable precise customisation of the scan — far beyond current TWAIN specifications and user experience. DriverPLUS also delivers Parallel Scanning, allowing multiple same-model scanners to be connected to a single PC and run concurrent jobs. Visioneer Acuity integration adds intelligent image enhancement and PC Optimisation to enable full-speed scanning.

## OCR AND PDF SOFTWARE

This leading, easy-to-use OCR application reduces the need of retyping and paper storage, precisely preserving the original document's layout and formatting while converting your scans into various file formats, including searchable PDF. PDF features allow you to create, convert, edit, assemble, and share PDF files. The resulting text can then be used in virtually any word processing, desktop publishing or web publishing program.

## DESKTOP DOCUMENT ORGANISER

To simplify managing your scans, a desktop organiser application combines the efficiency of document management with convenient access, viewing, editing and conversion of your scanned documents. Gain a new level of control and productivity in managing and sharing your scans.

## MAC® TWAIN

The Mac TWAIN driver offers all of the features of Acuity Image cleanup built in. No 3rd party software needed. Blank Page Removal, Auto Colour Detect, Auto Rotate are just a few of the standard features. It also includes a digital

endorser to add text to your images, the ability to read barcode data (3rd party software required to interpret barcode data), and Merge two sides.

## VISIONEER SCAN UTILITY FOR MAC

If there is no scanning application on your Mac, a simple but effective scan utility is included, allowing you to take full advantage of all of the drivers' features. Simply put, set your driver preferences, select an image format (BMP, JPG, GIF, PDF, MPDF, TIF and MTIF), choose where you want to save your images to, and start scanning.

## MINIMUM SYSTEM REQUIREMENTS

### PC

- Intel® Pentium® 4 or equivalent
- Compatible with:
  - Windows® 10 Pro, Home, Enterprise and Education
  - Windows 7 Pro, Home, Enterprise and Ultimate
  - Windows 8/8.1 Pro, Core and Enterprise
- 2GB RAM
- 350MB free hard disk space
- DVD-ROM drive
- USB Port

### MAC

- 1.6 GHz or faster PowerPC G5 or 1.83 GHz or faster Intel Core processor
- Mac OS® X v10.9, or later
- 2GB RAM
- 350MB free hard disk space
- Dual Layer DVD-ROM drive
- USB Port

### CONTENTS

- DocuMate 3220 Scanner
- Power Supply
- USB 2.0 Cable
- Quick Install Card
- Technical Support Card
- DVD-ROM
  - User's Manual
  - Third party OCR and Organizer software
  - Visioneer® OneTouch®
  - Visioneer Acuity with DriverPLUS
  - Scanner Drivers: Visioneer DriverPLUS, TWAIN & Microsoft Windows Image Acquisition (WIA)

Xerox® DocuMate 3220 Product Specifications		
SKU Number (US)	XDM32205M-WU	
Xerox Part Number	100N02855	
Scan Speed @ 200 dpi	B&W	23 ppm simplex / 46 ipm duplex
	Color	13 ppm simplex / 26 ipm duplex
Scan Method	Dual CIS (Contact Image Sensor)	
Light Source	Light Emitting Diode (LED)	
Optical Resolution	600 dpi	
Background	Black	
Output Bit Depth	24-bit color, 8-bit grayscale, 1-bit black & white	
Interface	Hi-speed USB 2.0 (USB 1.1 compatible)	
File formats using Acuity with OneTouch	BMP, GIF, PNG, TIFF, JPG, PDF	
Dimensions	17.9"(w) x 13"(d) x 5.5"(h) (453 x 330 x 139 mm)	
Weight	10 lbs. (4.6 kg)	
Flatbed Maximum Document Size	8.5" x 11.78" (216 x 299 mm)	
ADF Minimum Document Size	3.5" x 3.5" (89 x 89 mm)	
ADF Maximum Document Size	8.75" x 38" (222 x 965 mm)	
Maximum Document Weight (ADF)	28 lb. (105 g/m <sup>2</sup> )	
ADF Capacity	50 sheets (20 lb., 75-80 g/m <sup>2</sup> paper)	
Duty Cycle	1,500 pages/day	

For more information about the Xerox line of scanners, visit [www.xeroxscanners.com](http://www.xeroxscanners.com)



©2018 Xerox Corporation. All rights reserved. Xerox®, Xerox and Design®, and DocuMate® are registered trademarks of Xerox Corporation in the United States and other countries and are used under license from Xerox Corporation. Visioneer is a trademark licensee of Xerox®. Visioneer® and Visioneer OneTouch® are trademarks of Visioneer, Inc. Mac®, Mac OS®, and OS X® are trademarks of Apple Inc., registered in the U.S. and other countries. Microsoft®, SharePoint®, Windows Vista®, Windows®, the Windows logo and XP® are trademarks of Microsoft Corporation in the United States and/or other countries. ExactScan is registered trademark of ExactCODE and its Licensors. Intel® and Pentium® are trademarks of Intel Corporation in the U.S. and/or other countries. Universal Serial Bus is a trademark of USB Implementers Forum, Inc. (USB-IF). TWAIN™ is a trademark of TWAIN Working Group. All other trademarks are the property of their respective owners and are hereby acknowledged. Prices, features, specifications, capabilities, appearance and availability of Xerox products and services are subject to change without notice. 09/18 BR22923

